

# Authorized Participants Requirements and Agreement Form

Authorized Participants are providers of energy management products and services, such as contractors, installers, retailers, distributors, and energy service companies who formally agree to Southern California Edison (SCE) Energy Management Solutions programs' required participation guidelines by completing, signing, and submitting the attached SCE Authorized Participant Agreement form (the Agreement) with each rebate and incentive application. With their formal agreement, they gain access to additional benefits.

## Authorized Participants Required Participation Guidelines

Authorized Participants are required to comply with these guidelines:

1. Comply with the Terms and Conditions of the program(s) for which submitting rebate and incentive applications.
2. Properly represent the nature of their role in providing Energy Management Solutions to business customers. In this, Authorized Participants:
  - a. Shall not state or in any way imply to customers, or any person, that they are employed by or working on behalf of SCE.
  - b. Shall not represent to customers that SCE endorses their specific product(s) or service(s).
3. In promotional materials or advertisements, may use the name of Energy Management Solutions programs (e.g., Customized Solutions), but shall not use SCE's name or logo unless authorized in writing by SCE's Corporate Communications manager.
4. Comply with all applicable local, state, and federal laws and license requirements when performing energy management project installations and related functions.
5. Provide customers with project information and documentation that is true and accurate.
6. Deliver quality services, including quality project consultation and installation.
7. Work with customers to resolve project related disputes.

SCE reserves the right to limit Authorized Participants participation in Energy Management Solutions programs if, in SCE's sole judgment, any or all of these required participation guidelines are not complied with.

SCE will take the following actions when an Authorized Participant demonstrates continuous non-compliance of these required participation guidelines:

1. Contact the Authorized Participant in writing, describing the issue/complaint, citing the applicable participation guideline, establishing the date by which the non-compliance must be corrected, and provide notice of potential actions for continued non-compliance.

2. If non-compliance continues past the established correction date, a phone call and/or meeting will be scheduled between SCE and the Authorized Participant to discuss and find a resolution to the issue/complaint.

Continuous non-compliance may result in suspension of the Authorized Participant from participating in Energy Management Solutions programs. Additionally, SCE may share non-compliance activities with other California Investor-Owned Utilities (IOUs). Finally, SCE may pursue any and all legal course of action that are available and appropriate.

## **Additional Benefits for Authorized Participants**

Authorized Participants gain access to the following additional benefits:

1. Applying for rebates and incentives on behalf of a Customer (when authorized by the Customer).
2. Self-designating as the Payee on rebate and incentive applications<sup>1</sup> (when authorized by the Customer).
3. Inclusion in the SCE Contractor/Vendor Directory as having signed the Agreement.
4. Inclusion in the Contractor Connection E-Newsletter<sup>2</sup>. This bi-monthly publication details the latest information and updates on the Energy Management Solutions programs, training, and outreach events.

To become an Authorized Participant, complete, sign, and submit the Agreement with each rebate and incentive application. The Agreement serves as a formal acknowledgement of the Authorized Participants Required Participation Guidelines above.

## **What are SCE Energy Management Solutions Programs?**

Following is a partial description of SCE's Energy Management Solutions programs. Visit <http://www.sce.com/solutions> for full details, including the programs' Terms and Conditions.

### **Description**

These programs offer comprehensive energy management solutions to SCE's non-residential (business) customers. Solutions include cash rebates and customized incentives to offset the cost of energy efficient products and their installation between

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<sup>1</sup> For rebate and incentive applications where the applying Authorized Participant has not completed, signed, and submitted the Authorized Participant Agreement, the Payee will be automatically defaulted to the SCE Customer or the Customer's designated Third-party Payee (if other than the Authorized Participant), as indicated in section 8B of the rebate and incentive application.

<sup>2</sup> Those who sign up to receive the E-newsletter by August 31, 2011 will remain on the list.

January 1, 2010 and December 31, 2012. Rebates and incentives are paid on first-come, first-served basis subject to funds availability. Under no circumstances will SCE pay more than 100% of the purchase price of the items to be rebated. Purchase price includes material costs and installation labor. Sales tax and freight (shipping costs) are not included in the item's purchase price.

While SCE offers over a wide variety of Energy Management Solutions programs, only the following are included within this Authorized Participants Requirements and Agreement form:

1. Customized Solutions
2. Express Solutions
3. Demand Response Technology Incentives (DR TI)
4. On-Bill Financing (OBF)

SCE Energy Management Solutions programs are offered under the auspices of the California Public Utilities Commission for a term starting January 1, 2010 and ending December 31, 2012 or sooner if allocated funds are depleted. Programs may be modified or terminated without prior notice. For program descriptions, updates, and Terms and Conditions, visit <http://www.sce.com/solutions>.

Customers with a valid non-residential (commercial, industrial, or agricultural) service account and who pay into the Public Goods Charge funds on their SCE bill are eligible to participate. Customers who receive only distribution services and businesses and/or co/self-generate electricity may also be eligible for rebates and/or incentives.

Customers cannot receive a rebate and/or incentives for the same product or equipment from more than one California Investor-Owned Utility (IOU) or third party energy efficiency program offering rebates, financing or other rebates funded with California Public Utilities Commission (CPUC) Public Goods Charge funds. Products discounted by SCE at the point of sale are not eligible for additional rebates and/or incentives.

Applicants (including Authorized Participants) are highly encouraged to submit rebates and/or incentives applications online at <https://www.sceonlineapp.com>. Paper applications are also accepted.

When designated by an SCE Customer, an Authorized Participant may act as an authorized agent on behalf of that SCE Customer and may submit rebate and incentive applications on behalf of the designating customer.

