



California New Homes Program Plan Check Checklist

Items Required to Complete the Plan Check Process for a SCE CANHP Application:

- A completed Single Family Incentive Application (Performance Path option or the Prescriptive Measures option).
- Copies of both the electronic input file (TRF *and* MP7 for Micropas and BLD for EnergyPro) and the final Title 24 energy compliance computer run (CF1R) for each model as approved for the project's building permit.
- A complete set of construction plans including:
 - A floor plan with elevations and electrical plans
 - A subdivision lot map for production home projects
 - A site plan with North arrow for custom homes
- A copy of the tract map (tentative or recorded), construction schedule with phases, lots, and addresses when available.
- Mechanical equipment specification sheets and load sizing calculations for each unit, when applicable.
- A copy of signed EPA Partnership Agreement for the ENERGY STAR New Homes Program, when applicable. If you are building ENERGY STAR homes we encourage you to read through and utilize the ENERGY STAR New Homes website. The Agreement is available at: http://www.energystar.gov/index.cfm?c=bldrs_lenders_raters.nh_join

Notes:

- The first four items are the most important to have early so your application plan check can be initiated. If any questions come up during the plan check process, we will work with you and your HERS rater (if applicable) to resolve them promptly. Once the plan check is complete, your application will be approved and you will be sent an award letter that will specify the incentives you have been allocated.
- All items can be sent electronically. All emailed items should be sent directly to your account manager or to the general email account CANHP@icfi.com. All items sent in hardcopy should be sent to: 14724 Ventura Boulevard, Suite 1001, Sherman Oaks, CA 91403.

For more program information, please visit www.sce.com/builder